

Asset Management

HRM

Branch

Employees



Holidays

Attendance



Leaves



Official Business



Assets Management



Employee Assets

To set up Assets, **Click this Button**

Assets Settings



FINANCE & ACCOUNTS

Asset Management

The screenshot shows the Asset Management interface. On the left, a sidebar titled 'Assets Settings' displays a table of assets with columns for Name, Branch, and Description. A modal window titled 'Add Assets' is open in the center, prompting for information like Branch, Name, Quantity, Price, Category, Model, Manufacturer, Serial Number, Processor, and Description. The main list on the right shows a table with columns for Model, Manufacturer, and Status, with a search bar for 'Macbook'.

Name	Branch	Description
MACBOOK AIR	JAF Digital Group Inc.	A salary bond is a formal
Macbook Air M4	JAF Digital Group Inc.	N/A
MacBook Pro	JAF Digital Group Inc.	N/A

Showing 1 to 3 of 3 entries (filtered from 38 total entries)

Model	Manufacturer	Status
MacBook Air M4	243434	
Macbook Pro	Macbook Pro	

Search: Macbook

Model

Manufacturer

Status

243434

MacBook Air M4

Macbook Pro

Previous 1 Next

- Add new assets by filling out required information such as **name, quantity, category, and price** for better organization.
- You can update the **condition and status** of assets after creation.
- Assigning Assets:
 - Go to **Employee Asset**.
 - Filter by branch.
 - Select the employee(s) and assign one or multiple assets.

Note: The system supports assigning **multiple assets per employee**.