



# **TIMORA SUBSCRIPTION PAYMENT PROCESS**

# TIMORA SUBSCRIPTION PAYMENT PROCESS

The screenshot displays the Timora HRMS interface. On the left is a sidebar with navigation categories: Branch, Employees, Holidays, Attendance, Leaves, Official Business, Assets Management, Requests, Request Management, Finance & Accounts (Payroll, Payslip, Bank), Administration (User Management, Settings), Reports, and Billing. The Billing section is highlighted with a red box, and 'Bills & Payment' is selected. The top header shows a search bar, a 'Bills & Payment' breadcrumb, and user information for 'Elite Monthly Plan' with 715 days left. The main content area is divided into two sections. The left section, 'Elite Monthly Plan', shows the status as 'Active', a price of '₱1,500.00 / month', and 'Currently Active: 23 / 200'. The right section, 'License Usage This Period', shows '0 Additional Licenses' and '23 Currently Active'. Below these is a 'View Usage Details' button. The bottom section is a table of 'Invoices' with columns for #, Date, Amount, Description, Period, Pay, and Status. The table lists various invoices, including subscription fees, plan upgrades, and license coverage, with their respective dates, amounts, and payment statuses (e.g., 'Pending', 'Paid on 1/9/2026 12:00 PM'). A 'Download All' button is located at the top right of the table. At the bottom of the interface, there is a footer with the copyright notice '2025 © Timora By JAF Digital Group Inc.' and a note 'Designed & Developed By JAF Digital Group'.

**Elite Monthly Plan**  
Status: **Active**  
₱1,500.00 / month  
Currently Active: 23 / 200

**License Usage This Period**  
Oct 14, 2025 - Dec 31, 2027  
0 Additional Licenses  
23 Currently Active  
[View Usage Details](#)

**Invoices** [Download All](#)

#	Date	Amount	Description	Period	Pay	Status
INV-20250922-001	2026-01-09	₱2,002.50	Subscription + 5 License Coverage Includes additional fees for license coverage	Jan 01 - Jan 31, 2026	<a href="#">Pay Now</a>	Pending <a href="#">Download</a>
UPG-20251126-001	2025-11-26	₱2.24	Plan Upgrade: Plan Upgrade Upgrading from Elite Monthly Plan (Monthly)	Oct 14 - Dec 10, 2025	<a href="#">Pay Now</a>	Pending <a href="#">Download</a>
INV-20251110-001	2025-11-10	₱54.88	Elite Monthly Plan + 1 License Coverage Includes additional fees for license coverage	Nov 17 - Dec 17, 2025	<a href="#">Pay Now</a>	Pending <a href="#">Download</a>
ORD-20260109-001	2026-01-09	₱2,500.00	Custom Order	Jan 14 - Jan 14, 2026	-	Paid on 1/9/2026 12:00 PM <a href="#">Download</a>
UPG-20251210-001	2025-12-10	₱11,196.64	Elite Monthly Plan	Oct 14 - Dec 10, 2025	-	Paid on 1/14/2026 3:24 PM <a href="#">Download</a>
INV-20251203-001	2025-12-03	₱57.12	Plan Upgrade: Starter Monthly Plan Upgrading from Elite Monthly Plan (Monthly)	Dec 10 - Jan 10, 2026	-	Paid on 1/14/2026 3:24 PM <a href="#">Download</a>
ORD-2025-000013	2025-11-10	₱67,200.00	Custom Order	Jan 14 - Jan 14, 2026	-	Paid on 1/10/2025 8:33 AM <a href="#">Download</a>
UPG-20251110-001	2025-11-10	₱2.24	Plan Upgrade: Plan Upgrade Upgrading from Elite Monthly Plan (Monthly)	Oct 14 - Nov 17, 2025	-	Paid on 1/10/2025 4:16 PM <a href="#">Download</a>
IMPL-20251110-001	2025-11-10	₱1.12	Implementation Fee: Elite Monthly Plan One-time setup fee	Oct 14 - Nov 10, 2025	-	Paid on 1/10/2025 3:54 PM <a href="#">Download</a>
LO-20251118-001	2025-11-18	₱54.88	License Coverage: 1 licenses @ ₱49.00	Oct 14 - Dec 10, 2025	-	Consolidated <a href="#">Download</a>

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Go to **Billing**, then click **Bills & Payment** to view your **payment history**, **due dates**, and **subscription plan** (monthly or yearly).

# TIMORA SUBSCRIPTION PAYMENT PROCESS

**Timora**

Search in HRMS

Elite Monthly Plan | 715 days left

Bills & Payment

**Elite Monthly Plan**  
Status: Active  
₱1,500.00 / monthly  
Currently Active: 23 / 200

**License Usage This Period**  
Oct 14, 2025 - Dec 31, 2027  
0 Additional Licenses  
23 Currently Active  
[View Usage Details](#)

**Invoices** [Download All](#)



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INV-20250922-001 <a href="#">License &amp; Subscription</a>	2026-01-09	₱2,002.50	Subscription + 5 License Overage ✓ Includes additional fees for license overage	Jan 01 - Jan 31, 2026	<a href="#">Pay Now</a>	<span>Pending</span>	<a href="#">Download</a>
UPG-20251126-001 <a href="#">Plan Upgrade</a>	2025-11-26	₱2.24	Plan Upgrade: Plan Upgrade ↑ Upgrading from Elite Monthly Plan (Monthly)	Oct 14 - Dec 10, 2025	<a href="#">Pay Now</a>	<span>Pending</span>	<a href="#">Download</a>
INV-20251110-001 <a href="#">License &amp; Subscription</a>	2025-11-10	₱54.88	Elite Monthly Plan + 1 License Overage ✓ Includes additional fees for license overage	Nov 17 - Dec 17, 2025	<a href="#">Pay Now</a>	<span>Pending</span>	<a href="#">Download</a>
ORD-20260109-001 <a href="#">Detailed</a>	2026-01-09	₱2,500.00	Custom Order	Jan 14 - Jan 14, 2026	-	<span>✓ Paid on 1/9/2026 12:00 PM</span>	<a href="#">Download</a>
UPG-20251210-001	2025-12-10	₱11,196.64	Elite Monthly Plan	Oct 14 - Dec 10, 2025	-	<span>✓ Paid on 1/14/2026 3:24 PM</span>	<a href="#">Download</a>
INV-20251203-001 <a href="#">Plan Upgrade</a>	2025-12-03	₱57.12	Plan Upgrade: Starter Monthly Plan ↑ Upgrading from Elite Monthly Plan (Monthly)	Dec 10 - Jan 10, 2026	-	<span>✓ Paid on 1/14/2026 3:24 PM</span>	<a href="#">Download</a>
ORD-2025-000013 <a href="#">Detailed</a>	2025-11-10	₱67,200.00	Custom Order	Jan 14 - Jan 14, 2026	-	<span>✓ Paid on 11/10/2025 8:33 AM</span>	<a href="#">Download</a>
UPG-20251110-001 <a href="#">Plan Upgrade</a>	2025-11-10	₱2.24	Plan Upgrade: Plan Upgrade ↑ Upgrading from Elite Monthly Plan (Monthly)	Oct 14 - Nov 17, 2025	-	<span>✓ Paid on 11/10/2025 4:16 PM</span>	<a href="#">Download</a>
IMPL-20251110-001 <a href="#">Implementation Fee</a>	2025-11-10	₱1.12	Implementation Fee: Elite Monthly Plan ⌘ One-time setup fee	Oct 14 - Nov 10, 2025	-	<span>✓ Paid on 11/10/2025 3:54 PM</span>	<a href="#">Download</a>
LO-20251118-001 <a href="#">License</a>	2025-11-18	₱54.88	License Overage: 1 licenses @ ₱49.00	Oct 14 - Dec 10, 2025	-	<span>Consolidated</span>	<a href="#">Download</a>

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To pay your subscription, you may first **download the invoice in PDF format** for review. After confirming the details, click **Pay Now** to proceed.

# TIMORA SUBSCRIPTION PAYMENT PROCESS


 Back 

You are paying

PHP **2,002.50**


JAF Digital Group Inc.


Subscription + 5 License Overage (Invoice #INV-20250922-001)


Powered by  HitPay | [Privacy Terms](#)


Email


Select Payment Method


 CARD


 GCash


 GrabPay


 bpay


 ecPay

 instapay

 UnionBank

 PESONet

 OPILANAN PAWNSHOP

 QR Ph

Enter a valid email

Select your payment method

Pay PHP 2,002.50

You will be redirected to **HitPay**, where you can select your preferred **payment method**.

# TIMORA SUBSCRIPTION PAYMENT PROCESS

**Timora**

Branch  
Employees  
Holidays  
Attendance  
Leaves  
Official Business  
Assets Management  
Requests  
Request Management

FINANCE & ACCOUNTS  
Payroll  
Payslip  
Bank

ADMINISTRATION  
User Management  
Settings

REPORTS  
Reports

BILLING  
Billing  
Bills & Payment  
Subscriptions  
Mobile Access License

### Bills & Payment

Elite Monthly Plan  
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UPG-20251210-001		2025-12-10	₱11,196.64	Elite Monthly Plan	Oct 14 - Dec 10, 2025	-	Paid on 1/14/2026 3:39 PM	<a href="#">Download</a>
INV-20251203-001	<b>Plan Upgrade</b>	2025-12-03	₱57.12	Plan Upgrade: Starter Monthly Plan Upgrading from Elite Monthly Plan (Monthly)	Dec 10 - Jan 10, 2026	-	Paid on 1/10/2026 3:39 PM	<a href="#">Download</a>
ORD-2025-000013	<a href="#">Detailed</a>	2025-11-10	₱67,200.00	Custom Order	Jan 14 - Jan 14, 2026	-	Paid on 11/10/2025 8:33 AM	<a href="#">Download</a>
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Once payment is successful, the system will automatically update the status to **Paid**, including the **date and time** of the transaction.

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## Notes:

Timora sends a **7-day prior notification** before the due date, followed by **recurring 3-day email reminders** leading up to the deadline.

If payment is not settled within the given period, a **10-day net term** will apply. After this grace period, access to the system – including **clock-in functions and payroll processing** – will be **temporarily disabled** until payment is completed.

If you exceed the **number of licensed employees** under your current plan, you can still add employees via **Employee Lists**. A pop-up notification will appear to inform you that the limit has been exceeded and will prompt you to **confirm adding additional licenses/employees**.

After adding the additional licenses, make sure to **settle the payment** to activate and use the new employee slots.

If employee accounts are **deactivated**, the corresponding licenses will **automatically become available** and can be reused for **new hires**, as long as they remain within the **number of licensed employees** under your current plan.