





# Attendance Setting



## HRM

 Branch



 Employees 

 **Holidays**

 Attendance 

 Leaves 

 Official Business 

 Assets Management 

## FINANCE & ACCOUNTS



To set up Holidays, **Click this Button**

# Holiday Management

## Holidays

[Home](#) / [Employee](#) / [Holidays](#)

Export

Add Holiday

Holiday Exceptions

Holidays List

01/01/2025 - 12/31/202

All Holiday Type

All Paid Status

All Status

Row Per Page 10 Entries

Search

<input type="checkbox"/>	Title	Date	Type	Paid Status	Status	Action
<input type="checkbox"/>	JAF Holiday	September 25, 2025	Regular	<div>+ Paid</div>	<div>+ Active</div>	<div><div></div><div></div></div>
<input type="checkbox"/>	Rest Day	October 17, 2025	Regular	<div>+ Paid</div>	<div>+ Active</div>	<div><div></div><div></div></div>
<input type="checkbox"/>	All Saints' Day	November 1 <div>Recurring</div>	Regular	<div>+ Paid</div>	<div>+ Active</div>	<div><div></div><div></div></div>
<input type="checkbox"/>	Independence Day	November 6, 2025	Regular	<div>+ Paid</div>	<div>+ Active</div>	<div><div></div><div></div></div>
<input type="checkbox"/>	Bonifacio Day	November 30, 2025	Regular	<div>+ Paid</div>	<div>+ Active</div>	<div><div></div><div></div></div>
<input type="checkbox"/>	Feast of the Immaculate Conception of Mary	December 8, 2025	Special-non-working	<div>+ Paid</div>	<div>+ Active</div>	<div><div></div><div></div></div>
<input type="checkbox"/>	Christmas Day	December 25 <div>Recurring</div>	Regular	<div>+ Paid</div>	<div>+ Active</div>	<div><div></div><div></div></div>
<input type="checkbox"/>	Black Friday	December 26, 2025	Regular	<div>+ Paid</div>	<div>+ Active</div>	<div><div></div><div></div></div>
<input type="checkbox"/>	Last Day of the Year	December 31, 2025	Regular	<div>+ Paid</div>	<div>+ Active</div>	<div><div></div><div></div></div>
<input type="checkbox"/>	New Year	January 1 <div>Recurring</div>	Regular	<div>+ Paid</div>	<div>+ Active</div>	<div><div></div><div></div></div>

Showing 1 - 10 of 10 entries

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Timora comes with **default holidays** based on the government gazette. You can also add and customize holidays specific to your company or location.

- Policies follow **DOLE guidelines**.
- **Holiday Exception:** You may exclude specific employees from holiday pay by adding them to the holiday exception list.